



RESOURCE: (Sample Form) Acceptable Use Policy

An Acceptable Use Policy -- ideally created by students, parents, and school staff working together -- acknowledges the rights of students to access information on the Internet, within the parameters of acceptable educational use. This sample form should be adapted to include the specific concerns and consequences of your school or organization.

(SCHOOL OR ORGANIZATION LETTERHEAD)

(INSERT DATE)

As part of the educational experience, students will be online to search for information, to collaborate with others, and to post their work. To ensure that good guidelines are followed, this Acceptable Use Policy lays out acceptable and unacceptable behavior, and the consequences of violating the agreement. In accordance with (insert name of school or organization) policies, students will at all times be respectful of others and agree to the following in their online work. Student postings shall not:

- A. Contain language or content that may be offensive to other users
- B. Make personal attacks on other people, organizations, religions, or ethnicities
- C. Be false, inaccurate, fraudulent, or misleading
- D. Harass another person (e.g., using the Internet in a manner that bothers or annoys that person)
- E. Forward personal communications or personal contact information without the author's prior consent.
- F. Infringe upon any copyright, patent, trademark, trade secret, or other proprietary rights or rights of publicity or privacy
- G. Violate any law, statute, ordinance, or regulation
- H. Contain any viruses, Trojan horses, worms, time bombs, cancelbots, malware, phishing, or other computer-programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept, or expropriate any system, data, or personal information

Online access at school is a privilege. If it is determined that a student has violated any of these rules, he or she will suffer the consequences, which may include denying him or her access to the Internet while at school.

I understand this policy and agree to its terms.

Parent or Guardian	Student
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